

Form 1 Development Application

idas

Common details

The completion of **all applicable questions** on Part A is **mandatory** for all applications. Part A must be accompanied by the completed IDAS Assessment Checklist if required, and by one (1) or more other completed parts of the Form as required. For more information on the parts of the Form refer to www.ida.qld.gov.au. Any information requested in the form may be provided in an attachment to the application. For further information about completing the following details, refer to **Guide 1**.

Description of land

All land the subject of the application, must be identified. However, a description of the land is not required in relation to a mobile or temporary Environmentally Relevant Activity (ERA).

Advice for completing Q2 - Q2 applies if development is proposed within a water body or watercourse.

Advice for completing Q3 - Most land can be identified by a lot on plan description. These details can be obtained from title documents or through the local government.

However, if the land on which the development is proposed does **not** have a lot on plan description (*i.e. the development is proposed in a water body or watercourse*) provide -

- (i) the lot on plan description for the adjoining/adjacent land; or
- (ii) GPS coordinates where there is no adjoining/adjacent land (*eg. in Moreton Bay*).

Advice for completing Q7 - Q7 does **not** apply if the development is within a water body or watercourse.

Advice for completing Q8 - Q8 applies if development is within a local government area.

Note: Areas below high water mark are **not** within a local government's area unless provided for under the Local Government Act 1993.

Advice for completing Q9 - Q9 applies if development is on strategic port land or a strategic port land tidal area. For more details refer to Guide 11

1. Street address: *(including house number, street name, suburb/locality name & postcode)* *(if applicable)*
2. Name of water body or watercourse, within which the development is proposed: *(if applicable)*
3. Lot on plan description *(eg. Lot 123 on RP 4567) / GPS coordinates:*
4. The above description is for: *(tick applicable box)*
 (i) the land on which the development is proposed; or
 (ii) the land adjoining the water body or watercourse, within which the development is proposed; or
 (iii) the water body or watercourse.
5. Shop / tenancy number: 6. Storey / level: 7. Total area of land: *(m² or ha):*
8. Local government area in which the land is situated: *(eg. Esk, Hervey Bay, Woocoo etc.)* *(if applicable)*
9. Port authority for the strategic port land or strategic port land tidal area on which the development is proposed: *(eg. Port of Brisbane, Port of Townsville)* *(if applicable)*

Proposal details

If there is insufficient room available, details may be provided in an attachment to the application.

10. Existing use of the land: *(eg. vacant, single house, shop etc.)*
11. Proposed use of the land: *(eg. 6 unit apartment building, 30 lot residential subdivision, ERA for aquaculture in ponds with a total area of 7 ha for which wastes are released into waters etc.)*

Other applicable parts of Form 1

Part A must **always** be accompanied by other completed parts of Form 1. For information about when a part of Form 1 may apply refer to Guide 1.

12. Other parts of Form 1 completed as part of this application: *(eg. Part D, Part I, etc)*

Applicant details

Clearly identify who is making the application. The applicant need **not** be the owner of the land.

When signing and lodging this application

The applicant is responsible for ensuring the information provided is correct. The assessment manager, any referral agency & the Chief Executive *(where applicable)* will rely on this information when assessing and deciding the application.

If the applicant is a company - a contact person must be shown.

13. Applicant's name: 15. Contact person:
14. Contact number: 16. Facsimile number/e-mail address:
17. Postal address:
18. Signature: 19. Date:

20. Land owner's consent to the making of this application:

Name	Signature	Date
(i) _____	_____	_____
(ii) _____	_____	_____
(iii) _____	_____	_____
(iv) _____	_____	_____
(v) _____	_____	_____

Land owner's consent (if applicable)
 Section 3.2.1(3) of the IPA prescribes that an application must contain, or be supported by, the written consent of the land owner/s, if the application involves:
 (i) a material change of use;
 (ii) reconfiguration of a lot,
 (iii) work on land below high-water mark & not within a canal as defined under the *Coastal Protection and Management Act 1995*; or
 (iv) work on rail corridor land defined under the *Transport Infrastructure Act 1994*.
 Section 3.8.1(2)(a) of the IPA provides that landowner's consent is **not** required for a **mobile or temporary ERA**.
 For more information refer to Guide 1.

21. Does this application involve a State resource prescribed under a regulation (other than involving quarry material on State coastal land under the *Coastal Protection and Management Act 1995*)?
 NO - go to Q24 YES - go to Q22

Resource entitlement (if applicable)
 Section 3.2.1(5) of the IPA requires evidence of resource entitlement be given for applications that involve a prescribed State resource.
 Section 3.2.1(10)(e)(i) of the IPA prescribes that an application **cannot** be taken to be properly made without evidence of the resource entitlement.
Advice for completing Q21 & 22
 Refer to schedule 10 of the *Integrated Planning Regulation 1999* that prescribes the nature of evidence required by the State in support of the lodging of this development application.

22. This application is accompanied by evidence: (tick applicable box)
 (i) of the **allocation** of, or entitlement to, the resource - attach evidence and go to Q23(vi)
 (ii) the chief executive of the department administering the resource is satisfied the development **is consistent with an allocation** of, or entitlement to, the resource - go to Q23
 (iii) the chief executive of the department administering the resource is satisfied the development application **may proceed in the absence of an allocation** of, or entitlement to, the resource - go to Q23

Advice for completing Q23
 The information in (i) - (v) is mandatory if evidence is required under Q22 (ii) or (iii) above.
 The official stamp of the Department of Natural Resources, Mines and Water is mandatory where the application involves any water or riverine quarry material under the *Water Act 2000*.
 Section 3.2.1(5A) allows the resource manager to limit the time the evidence may be used. Q23 (vi) must be completed if the evidence is time limited.

23. Evidence of the resource entitlement:
 (i) Resource entitlement / authority details _____
 (ii) Name of delegated officer _____
 (iii) Position of delegated officer _____
 (iv) Signature of delegated officer _____
 (v) Date _____
 (vi) Expiry date of evidence (if applicable) _____
 (vii) Official stamp of the department administering the resource (if applicable) _____

Assessment triggers
 This checklist does **not** apply if the application requires the completion of Parts A and B of the Form **only**. It must be completed for all other applications.

24. Is the IDAS Assessment Checklist completed and attached to this application?
 YES NO - the assessment manager may refuse to accept this application on the grounds that the application has not been properly made

Assessment triggers
 This checklist does **not** apply if the application requires the completion of Parts A and B of the Form **only**. It must be completed for all other applications.

25. Plans/drawings/reports accompanying this application:

Plan / Drawing / Report Number	Title	Date
(i) _____	_____	_____
(ii) _____	_____	_____
(iii) _____	_____	_____
(iv) _____	_____	_____

Plans / drawings / reports
 An application should be accompanied by details to support the proposal & enable the assessment manager, referral agencies and any person viewing the application during public scrutiny or public notification to understand the scope of the proposal and any potential impact.

PLEASE NOTE: The assessment manager may refuse to accept an application that, at the time of lodgement, fails to provide all applicable information required by Part A and any other relevant part of Form 1.

OFFICE USE ONLY (applicable to assessment manager's)

FEE (\$)	DATE RECEIVED	RECEIVING OFFICER'S NAMES	REFERENCE NUMBERS
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Notification of Engagement of Private Certifier (Optional format)

To _____ Council, I have been engaged as the private certifier for the building work referred to in this application.

Date of engagement: / / Accreditation Number: _____ Name: _____ Signature: _____